

**EASTERN CAMDEN COUNTY REGIONAL SCHOOL DISTRICT  
GUIDANCE SERVICES**

**MID-YEAR TRANSCRIPT REQUEST**

Student's Name \_\_\_\_\_

Student's ID # \_\_\_\_\_

Name of Institution \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

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Parent or Adult Pupil (Age @18) Signature \_\_\_\_\_ / \_\_\_\_\_ Date \_\_\_\_\_ Date Due \_\_\_\_\_

Please Check Off Transcript Delivery System:

Paper \_\_\_\_\_ On-Line \_\_\_\_\_ Common Application \_\_\_\_\_

If the transcript delivery system for this college is paper then include the following:

- 1) two current cost postage stamps
- 2) College addressed 4 1/8 x 9 1/2 envelope with EHS return address (1401 Laurel Oak Road, Voorhees, NJ 08043)

We DO NOT send standardized test scores.

NOTE: Any other organizations, agencies, and persons from outside the school will have to secure written authorization for the release of such transcripts. A photocopy of this authorization shall be considered as effective and as valid as the original.

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**FOR OFFICE USE ONLY**

Date Request Received \_\_\_\_\_ Received By \_\_\_\_\_

Date Records Mailed \_\_\_\_\_ Mailed By \_\_\_\_\_