

EASTERN CAMDEN COUNTY REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION

Robert M. DeCicco, President  
Mary T. Schmus, Vice-President  
Robert L. Campbell Elena Chow Gail M. David  
Dennis Deichert Hillary J. Garr Robert A. Paul  
Dr. Richard A. Teichman

Harold Melleby, Jr., Ed. D., Superintendent  
Fred D. Wright, Sch. Bus. Ad./Bd. Sec.  
Ronald W. Sahli, Solicitor  
Robert M. Schmus, Treasurer

REGULAR MEETING AGENDA

February 15, 2012

The Regular School Board meeting of the Eastern Camden County Regional School Board will be held on 2/15/12 beginning at 7:30 pm in the Administrative Offices located at 1202 Laurel Oak Road, Suite 203, Voorhees, NJ for the general purposes of but not limited to the following:

1. Chairman's statement of "Open Public Meeting Law"

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Eastern Camden County Regional School District has caused notice of this meeting to be published by having the date, time and place thereof posted at the three Municipal buildings of the constituent districts, in the Board Secretary's office, and notification forwarded to The Courier Post and The Record Breeze.

2. Flag Salute

3. Roll Call

4. Approval of the following minutes:

Regular Session Minutes	1/25/12
Executive Session Minutes	1/25/12

5. Communications

6. New Business

## PURCHASES/INVESTMENTS/PAYMENTS

Vote for  
Items 1-9

1. Consider the request to ratify and affirm line item transfers as listed for the month of January, 2012.
2. Consider the request to ratify and affirm purchase orders for the months of:
  - January, 2012 in the total amount of \$1,713,009.62
  - February, 2012 in the total amount of \$125,452.07
3. Consider the request to ratify and affirm the payment of bills as listed for the months of:
  - January, 2012 in the total amount of \$1,911,278.14
  - February, 2012 in the total amount of \$93,491.89

and further consider the request to approve the payment of bills as listed for the month of:

  - February, 2012 in the total amount of \$249,592.93
4. Consider the request to ratify and affirm the payment of bills as listed from the cafeteria account for the month of:
  - February, 2012 in the total amount of \$82,034.02
5. Consider the request to ratify and affirm over-time custodial employment for the period of December 16, 2011 through January 20, 2012 at a total cost of \$8,829.92 .
6. Consider the recommendation of the Chief School Administrator to accept the Financial Report of the Treasurer for the month of January, 2012.
7. Consider the recommendation of the Chief School Administrator to accept the Financial Report of the Secretary for the month of January, 2012.

8. Consider a motion to accept the following certification:  
Pursuant to N.J.A.C. 6A:23-2.12(c)3., I certify that as of January 31, 2012 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Eastern Camden County Regional School District Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12(a)1.

/s/ Fred D. Wright  
Business Admin. /Board Secretary

February 10, 2012  
Date

9. Consider a motion to accept the following certification:  
Pursuant to N.J.A.C. 6A:23-2.12(c)4., Eastern Camden County Regional School District Board of Education certifies that as of January 31, 2012 and after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12-(a)1, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Vote for  
Items 1-9

Personnel- Mr. DeCicco, Chairperson

1. Consider the request to authorize the Superintendent to hire additional staff, as necessary, for the 2011-2012 school year, to be ratified and affirmed at the regular March meeting.
2. Consider the request to approve emergency hiring of staff as noted in the motions of the February 15, 2012 Board of Education meeting in accordance with Criminal History Requirements.
3. Consider the request to approve Denise Brandt to extend her unpaid FMLA through 2/26/12; returning to work on 2/27/12.
4. Consider the request to ratify and affirm/approve the following resignations:
  - a) Lisa Ciacciarelli, Instructional Aide, effective 1/24/12
  - b) Andrea Price, Teacher, effective 7/1/12, due to retirement
5. Consider the request to approve the revised Nurse Observation Form, as attached.
6. Consider the request to ratify and affirm Christopher Keeley, Custodian, to take an unpaid leave of absence from 1/31/12-2/3/12, under the provisions

of the Family Leave Act.

7. Consider the request to approve the following new additions to the substitute list for the 2011-2012 school year:

Certified Staff

Louise Muzenski-Spurr  
NJ Social Studies

Amanda Brodecki  
NJ Sub Cert Pending

(Employment of the above individuals are provisional pending satisfactory fingerprint and background checks as required by P.L. 1986, C116.,and further pending the satisfactory completion of all required paperwork.)

- \* 8. Consider the request to approve the following new staff for the 2011-2012 school year:

Support Staff

Jeremy Koehler  
Instructional Aide  
2/16/12-6/30/12  
\$12 per hour  
to include benefits in accordance  
with the EEA/BOE negotiated contract

Michael Tangeman  
Instructional Aide  
2/16/12-6/30/12  
\$12 per hour  
to include benefits in accordance  
with the EEA/BOE negotiated contract

(Employment of the above individual is provisional pending satisfactory fingerprint and background checks as required by P.L. 1986, C116.,and further pending the satisfactory completion of all required paperwork.)

- \* 9. Consider the request to approve Jeremy Koehler and Michael Tangeman to provide additional support for extra curricular activities and to be paid at their hourly rate, for the 2011-2012 school year.

10. Consider the recommendation to adopt a resolution recognizing the selection of Prashant Ramesh as Scholar of the Month for February, 2012. Prashant Ramesh is so recognized for his academic achievement, commitment to athletics, and extracurricular programs, and good school citizenship.

THE MEETING WILL NOW BE OPENED TO THE PUBLIC

Report of the Student Representatives to the Board of Education

Madison Jung

Peiran Shen

Presentation: Mr. Brad Trinkner, Key Club Advisor and students.

Vote for  
Items 1-3

Athletics- Mrs. Chow, Chairperson

1. Consider the request to approve the following new coach for the 2011-2012 school year:

- a) Dianna Eberl, Assistant Girls Lacrosse, Level II, Step 1

(Employment of the above individual is provisional pending satisfactory fingerprint and background checks as required by P.L. 1986, C116.,and further pending the satisfactory completion of all required paperwork.)

2. Consider the request to ratify and affirm the following coach resignation:

- a) Jeffrey Warner, Asst. Boys Lacrosse Coach, effective 2/1/12

3. Consider the request to purchase 22 State Championship/Undefeated Rings for the Field Hockey Team.

Vote for  
Items 1-2

Student Activities- Mr. Campbell, Chairperson

1. Consider the request to approve the following student activity advisor for the 2011-2012 school year:

- a) Amanda Brodecki, Winter Guard Associate, Stipend D

(Employment of the above individual is provisional pending satisfactory fingerprint and background checks as required by P.L. 1986, C116.,and further pending the satisfactory completion of all required paperwork.)

- \* 2. Consider the request to approve the revised list of chaperones for the Senior Class Trip as follows:

Regina Bosworth	Diana Davis
Manon Hanzok	Michelle Heyers
Nicole LeMunyon	Dr. Anne Pierce
Tracy Wojdon-Smith	Dr. Mary Montgomery
Eric Datis	Dave Lindenhofen
Casey McAleer	Brian McConnell
John Stanz	Joe Visalli
Bradley Flynn	Dr. Harold Melleby, Jr.

Vote for Finance- Mrs. Garr, Chairperson  
Items 1-15

1. Consider the request to ratify and affirm the state contract purchases for the month of January, 2012, as attached.
2. Consider the request to approve the following workshops:
  - a) Mrs. Heckman, Mrs. Schmid and Mrs. Sherlock to attend the Facing the Future- Employment- Expect, Explore, Earn Workshop held at the Doubletree Hotel, in Somerset, NJ on 3/23/12; registration fee of \$150.00 per participant

NOTE: Mileage reimbursement may be submitted which is in accordance with Board policies and New Jersey travel regulations.

3. Consider the request to approve the following resolution:

BE IT RESOLVED, to approve the Eastern Camden County Regional School District tentative budget for FY 2012-2013 for submission to the Executive County Superintendent of Schools as follows:

	Budget	Local Tax Levy
Total General Fund	\$34,951,034.00	\$22,652,699.00
Total Special Revenue Fund	\$ 479,603.00	N/A
Total Dept Service Fund	\$1,006,415.00	\$1,006,415.00
Grand Total	\$36,437,052.00	\$23,659,114.00

and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Business Administrator/Board Secretary to adjust the tentative budget for any changes in State Aid, through Fund Balance, reserves and/or revenue and appropriations, and to make other adjustments as necessary to comply with the NJDOE Budget Guidelines for 2012-2013.

4. Consider the request to approve a travel maximum of \$130,000.00; a public relations maximum of \$30,000.00; and the following maximums for professional services for the 2012-2013 fiscal year:

Auditors	\$ 60,000.00
Architect/Engineers	40,000.00
School Physician	25,000.00
School Solicitor	180,000.00

5. Consider a motion to ratify and affirm a change in the following maximums for the 2011-2012 fiscal year:

Architect/Engineers	\$340,000.00
School Solicitor	200,000.00

6. Consider a motion to ratify and affirm the addition of the following projects to the Long Range Facility Plan, and further that the amendment to the plan be performed by The Gibson Tarquini Group, and that they submit the amendment to the Department of Education:

Replacement of the football/field hockey field synthetic turf and the running track and all associated work.

Installation of synthetic turf on the softball field, and all associated work.

Replacement of air-conditioning unit for the attendance office.

Replacement of air-conditioning unit for Guidance Conference room and adjacent computer room (Room 805).

7. Consider the request to ratify and affirm the preparation of the application and related documents by The Gibson Tarquini Group for the following projects, and further approve that they be submitted to the NJDOE Department of Facilities for review and approval:

Replacement of the football/field hockey synthetic turf and the running track, and all associated work.

Installation of the synthetic turf on the softball field and all associated work.

8. Consider the request to approve the renewal of the food service contract with Nutri-Serve Food Management, Inc. for the period of 7/1/12-6/30/13 at the following rate:

Annual Management Fee      \$44,165.88

9. Bid #05-2012, "Grounds Maintenance Service" was received and opened on Thursday, February 2, 2012 at 10:00 am. The results were as follows: (A complete analysis of the bid is on file in the Business Administrator/Board Secretary's office).

	Total 2-year bid
Eaise Design & Landscaping	\$138,200.00
Greenscape Landscaping	89,080.00
J&S Lawnman, Inc.	93,377.60
Pest-A-Side Exterminating Co., Inc.	
DBA Clover IPM Landscaping & Maintenance	74,250.00
Perfect Touch Landscape, Inc.	103,430.00
Quality Landscaping	113,080.00

Recommend bid #05-2012, "Grounds Maintenance Service", be awarded to Pest-A-Side Exterminating Co., Inc. DBA Clover IPM Landscaping & Maintenance in the total amount of \$74,250.00, based on the unit prices attached for a period of two years, effective immediately; and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the services awarded in this bid.

---

Fred D. Wright, School Business Administrator/Board Secretary

10. Consider a motion to approve the following resolution authorizing the inclusion of capital outlay projects in the 2012-2013 budget:

EASTERN CAMDEN COUNTY REGIONAL SCHOOL DISTRICT  
RESOLUTION  
APPROVING CAPITAL PROJECTS FOR 2012-2013

WHEREAS, the Eastern Camden County Regional School District has included four projects in the 2012-2013 budget consisting of the replacement of the outdoor running track and the synthetic turf on the football/field hockey field, and the replacement of the remaining grass at the ends of the field with the running track material and drainage system; the installation of synthetic turf and drainage system on the softball field; the replacement of air conditioning units for the Attendance office, and the Guidance conference room and adjacent computer room; and the installation of lighting control sensors in the school building; and that these projects are budgeted to alleviate health and safety concerns, federal law Title IX concerns and to promote energy efficiency, and

WHEREAS, the outdoor running track and synthetic turf field projects are considered “other projects” by the State Department of Education and are not eligible for State funding, while the air conditioning and lighting sensor projects may be eligible for State funding which will be determined by the New Jersey Department of Education, and

WHEREAS, the Board of Education would defray the cost of these projects with Section 15 grant funds should they become available, now therefore,

BE IT RESOLVED, by the Eastern Camden County Regional School District Board of Education that the 2012-2013 budget include capital projects for the replacement of the outdoor running track and the synthetic turf on the football/field hockey field, and the replacement of the remaining grass at the ends of the field with the running track material and drainage system; the installation of synthetic turf and drainage system on the softball field; the replacement of air conditioning units for the Attendance office, and the Guidance conference room and adjacent computer room; and the installation of lighting control sensors in the school building; and that the total cost of these projects not exceed \$1,772,586.00, containing expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the core curriculum content standards; which will be fully funded by the General Fund-Fund Balance (Revenue line 121) in the amount of \$1,772,586.00, and charged to Capital Outlay-Architectural/Engineering Services (Appropriations line 8255) in the total amount of \$144,858.00, to Capital Outlay-Construction Services (Appropriations Line 8270) in the total amount of \$65,000.00 and to Capital Outlay-Land and Improvements (Appropriations line 8290) in the total amount of \$1,562,728.00; and that these projects be funded as described with no additional tax levy to be

generated for this purpose.

- \* 11. Consider a motion to amend the prior acceptance of \$333,490.00 in additional State Aid from the FY2012 Appropriations Act by deferring the funds to the 2013-2014 budget rather than the 2012-2013 budget.
- \* 12. Consider the request to approve Rehab Connection to provide occupational therapy services for the 2011-2012 school year, at a rate of \$78.00 per hour.
- \* 13. Consider a motion to approve the following regular Board Meeting schedule prior to the next reorganization meeting in April, 2012:

April 25, 2012 *	October 17, 2012
May 23, 2012 *	November 14, 2012 *
June 20, 2012 (5:30 pm)	December 12, 2012 *
July 2012 (no meeting)	January 7, 2013 * (Monday, 5:00 pm)
August 29, 2012 *	Reorganization Meeting
September 19, 2012	

\* Designates a meeting which is not held on the third Wednesday of the month. All other meetings are scheduled for the third Wednesday of the month. All meetings will commence at 7:30 p.m, except as noted, in the Board of Education Administration Building, Greens of Laurel Oak, 1202 Laurel Oak Road, Room 203, Voorhees, N.J.

- \* 14. Consider the request to ratify and affirm the following Guidance Counselors to work additional hours as needed during the approved absence of a Counselor, and to be paid at their hourly rate:

Christopher Banks	Susan Bunnell-Jackson
Beth Freedner	Sheri Lattimer
Lin Moy-Zwibel	Linda Wasiakowski
Tara Zuk	

- \* 15. Consider the request to approve the 2012-2013 school calendar, as attached.

INFORMATION:

- A) The Student Activities Statement for the month of January, 2012, is included.

Vote for  
Item 1

Property- Mrs. David, Chairperson

1. Consider the request to approve the following use of facilities:
  - a) Berlin Voorhees Tennis Center, use of the tennis courts 6/2/12-8/10/12 for tennis matches
  - b) SJ Baseball Coaches Association, use of the varsity baseball field on 5/20/12 for the Joe Hartmann 39th Annual Diamond Classic
  - c) Jazz Unlimited, use of the Performing Arts Center 5/19/12-6/3/12 for rehearsals and recitals
  - d) Sanford Elite Performing Arts Theater, use of the Performing Arts Center on 6/16/12 for a dance recital
  - e) Competitive Edge Field Hockey Camp, use of McAleer Stadium on Mondays from 4/30/12-6/11/12 for a field hockey clinic
  - f) Competitive Edge Field Hockey Camp, use of McAleer Stadium, Freshman field hockey and lacrosse fields and soccer/lacrosse complex 6/16/12-6/17/12 for a field hockey tournament
  - g) Competitive Edge Field Hockey Camp, use of McAleer Stadium, Freshman field hockey and lacrosse fields and soccer/lacrosse complex 7/9/12-7/13/12 for field hockey camp
  - h) Competitive Edge Field Hockey Camp, use of McAleer Stadium, Freshman field hockey and lacrosse fields and soccer/lacrosse complex 7/16/12-7/19/12 for field hockey camp
  - i) Competitive Edge Field Hockey Camp, use of McAleer Stadium, Freshman field hockey and lacrosse fields and soccer/lacrosse complex 7/23/12-7/25/12 for field hockey camp
  - j) Competitive Edge Field Hockey Camp, use of McAleer Stadium, Freshman field hockey and lacrosse fields and soccer/lacrosse complex on Sundays 9/23/12-10/28/12 for field hockey camp
  - k) American Red Cross use of SHS Gym 1 on 5/18/12 for a blood drive
  - l) Albert J. Carino Basket Ball Club of South Jersey use of IHS Gym 4 on 3/10/12 and 3/17/12 for tryouts
  - \* m) Indoor Color Guard, use of cafeteria on 2/17/12 for a fundraiser

Vote for  
Items 1-9

Education-Mr. Deichert, Chairperson

1. Consider the request to approve the following field trips for the 2011-2012 school year:
  - a) Mrs. Walton-Mills and 25 students to the Arden Theater on 4/4/12; use district bus requested
  - b) Mrs. Llewellyn and 10 students to Scaturro's Restaurant on 3/27/12; no transportation requested
  - c) Mrs. Donato and 25 students to Cherry Hill East High School on 3/3/12; use of district bus requested
  - d) Mrs. Donato and 30 students to Haddonfield High School on 3/31/12; use of district bus requested
  - \* e) Dr. Molotsky, Mrs. Akinkas and 45 students to the sending district schools to perform a preview of the Spring Musical on a date yet to be determined; use of district bus requested
  - \* f) Mrs. Sheperis and 21 students to Princeton University on 3/20/12 for a Junior Classical League Competition; use of district bus requested
  - \* g) Mr. Griffith, Mr. Miller, Mrs. Roberts and 20 students to Seneca High School 3/23/12-3/25/12 for a Robotics Competition; use of district bus requested
  - \* h) Dr. Molotsky, Mrs. Akinkas, Mr. Stanz, Ms. Heyers and 110 students to the Performing Arts Center on 3/21/12 for in-school previews of the Spring Musical
  - \* i) Mr. Ulmer and 12 students to Rowan University on 4/20/12 for a computer programming competition; use of district bus requested
  - \* j) Mr. Butler, Mrs. Chiappine, Mrs. DeKluyver, Mr. Cargen and Mrs. Heckman and 11 students to the Court House at the Criminal Justice Center in Phila., PA on 2/23/12 to observe court proceedings; use of district bus requested
2. Consider the request to ratify and affirm bedside instruction for five (5) students.
- \* 3. Consider the request to ratify and affirm the Special Education Out of District list, as attached.
4. Consider the request for Lauren Davidson, a EHS 2011 graduate and current Rowan University student, to observe Mr. Christy and Mr. Mancuso for a total of 15 hours for her Athletic Training Program, 3/12/12-3/16/12

5. Consider the request to ratify and affirm the following Job Coaching sites:

Voorhees AWA, Animal Shelter, Voorhees  
Goodwill Store- Stratford  
Milanese Pizza- Voorhees

- \* 6. Consider the request to approve Gina Marie Componile of Rowan University to observe various Health and PE classes in March and April as part of her Junior Field Experience curriculum.
- \* 7. Consider the request to approve 21 Rowan University students and their instructor to visit Mrs. Posey's music classes on 3/28 as part of the requirements of their Tracking in Learning Communities course.
- \* 8. Consider the request to approve the Guidance Activity report for the month of January, 2012.
- \* 9. Consider the request to approve the Superintendent's report for the month of January, 2012.

Vote for  
Item 1

1. Consider a request to approve the second reading and adoption of the following new and revised policies:

B0142	Board Member Qualifications, Prohibited Acts and Code of Ethics
P2431.4	Prevention and Treatment of Sports Related Concussions and Head Injuries
P5512	Harassment, Intimidation and Bullying
P5519	Dating Violence in School
P6424	Emergency Contracts
P8505	School Nutrition
P9180	School Volunteers
P9181	Volunteer Athletic Coaches and Co-Curricular Activity

Executive Planning Committee- Mrs. Schmus, Chairperson

Technology- Mr. Paul, Chairperson

Camden County School Boards Association- Mrs. David

New Jersey School Boards- Mr. Paul

Municipal Alliance- Mrs. Chow

Educational Services Commission- Dr. Teichman

Marie Fleche Library- Mr. Campbell

THE MEETING WILL NOW BE OPENED TO THE PUBLIC

Next Meeting- The next meeting will be held on March 28, 2012 at 7:00 p.m. for the Public Hearing on the Budget, followed by the regular meeting.

Adjournment